

Section 504 Coordinators

Questions or concerns regarding
Section 504 should be addressed
to:

Alcott School

Sharon Young, Principal
978-341-2490 x2110

Thoreau School

Angel Charles, Principal
978-341-2490 x3110

Willard School

Pat Fernandes, Principal
978-341-2490 x4110

Concord Middle School

Drew Rosenshine, Principal
978-341-2490 x6110

Concord-Carlisle High School

Michael Mastrullo, Principal
Assistant Principal
978-341-2490 x7110

District Section 504 Coordinator

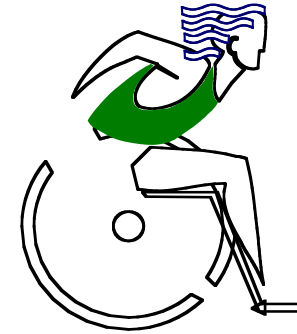
Jessica Murphy

Director of Special Education
CPS/CCRSD
120 Meriam Road
Concord, MA 01742
978-341-2490 x8142



Concord Public Schools Concord-Carlisle High School Equal Educational Opportunities Statement

No person shall be excluded from or discriminated against in admission to the public schools of Concord or the Concord-Carlisle Regional School District, for admittance to state and/or federally funded grant programs, or in obtaining the advantages, privileges and courses of study presented in these schools, on account of race, color, gender, disability, sexual orientation, religion or national origin. This non-discrimination applies to all persons, whether or not the individual is a member of a conventionally defined “minority group.”



Parent/Student Information

about

Section 504

of the

Federal Rehabilitation Act of 1973

Definition

Section 504 is a federal act which prohibits discrimination against persons with a handicap in any program receiving federal assistance. The Act defines a person with a handicap as anyone who:

1. has a mental or physical impairment which substantially limits one or more major life activities (caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working);
2. has a record of having such an impairment; or
3. is regarded (perceived) as having such an impairment.



School Responsibilities

The school has the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

The school has the responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a handicap will knowingly be permitted in any of the programs and practices in the school system.

Parent/Student Rights

The following is a description of the rights granted to parents and/or students by federal regulations (34 CFR 104):

1. You have the right to be informed by the school district of your rights under Section 504. (The purpose of this brochure is to advise you of those rights.) 34 CFR 104.32
2. Your child has the right to a free appropriate public education designed to meet his/her individual educational needs as adequately as the needs of non-disabled students are met. 34 CFR 104.33
3. Your child has the right to free educational services except for those fees that are imposed on non-disabled students or their parents. Insurers and similar third parties are not relieved from an otherwise valid obligation to provide or pay for services provided to a disabled student. 34 CFR 104.33
4. Your child has the right to placement in the least restrictive environment. 34 CFR 104.33
5. Your child has the right to facilities, services and activities that are comparable to those provided for non-disabled students. 34 CFR 104.34
6. Your child has the right to an evaluation prior to an initial Section 504 placement and any subsequent significant change in placement. 34 CFR 104.35
7. Testing and other evaluation procedures must conform with the requirements of 34 CFR 104.35 as to validation, administration, areas of evaluation, etc. The district shall consider, as appropriate, information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social and cultural background, adaptive behavior, physical or medical reports and other sources. 34 CFR 104.35
8. Placement decisions must be made by a group of persons (*i.e.*, the Section 504 Committee), including persons knowledgeable about your child, the meaning of the evaluation data, the placement options and the legal requirements for least restrictive environment and comparable facilities. 34 CFR 104.35
9. If eligible under Section 504, your child has the right to a periodic formal or informal reevaluation, generally every three years. 34 CFR 104.35
10. You have the right to receive notice prior to any action by the district regarding the identification, evaluation or placement of your child. 34 CFR 104.36
11. You have the right to examine relevant records. 34 CFR 104.36
12. On Section 504 matters you have the right to file a complaint with the district's Section 504 Coordinator (or designee), who will investigate the allegations to the extent warranted by the nature of the complaint in an effort to reach a prompt and equitable resolution.
13. If you wish to challenge the actions of the district's Section 504 Committee regarding your child's identification, evaluation or educational placement, you should file a written Notice of Appeal with the district's Section 504 Coordinator after you receive written notice of the Section 504 Committee's action/s.
14. You may also request a hearing directly from the Massachusetts Bureau of Special Education Appeals in Malden (781) 338-6407. Specifically, you have the right to an impartial hearing with respect to the district's actions regarding your child's identification, evaluation or educational placement, with the opportunity for parental participation in the hearing and representation by an attorney. 34 CFR 104.36
15. If you disagree with the decision of the impartial hearing officer, you have the right to a review of that decision by a court of competent jurisdiction. 34 CFR 104.36
16. You have the right to file a complaint with the Office of Civil Rights. The address of the Regional Office which covers Massachusetts is:

Office for Civil Rights, Region I
U.S. Department of Health and Human Services
Government Center
J.F. Kennedy Federal Building - Room 1875
Boston, MA 02203
Voice phone (617) 565-1340
FAX (617) 565-3809
TDD (617) 565-1343